

2009 Board of Directors

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Catherine Vitari, RN, BSN, AE-C

Annette Zampelli, MSN, CRNP

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August 18, 2009

Dear AAE Member:

Once again it is time for the application to serve and elections to the Board of Directors for the Association of Asthma Educators. The Board of Directors consists of fifteen (15) members and we will have five (5) positions to fill at this election. We are thrilled that AAE is growing and becoming increasingly multi-disciplinary and we need your interest, support, and skills to help us continue in this direction.

I thought it might be helpful to explain the process the process for application and election to the board to those of you who are part of our growing pool of new, talented, professional members that may be interested in serving on the board.

Members in good standing with the Association who have held their AAE membership for at least one year prior to applying are eligible to apply. A committee made up of five board members, will review the applications and complete an evaluation form on each applicant. A board member can only serve on the board for two (2) complete three-year terms. After serving these two terms, the board member must rotate off the board for two years before he or she can reapply.

To submit their application to serve, applicants should send a copy of their 100-word vision statement and CV to the Chairman of the Nominating Committee. The applicant's CV should be two to three pages that highlight their experience relevant to asthma and asthma education. Applications will be accepted until September 30 of the current year. No late submissions will be accepted.

The Nominations Committee members will complete and send their evaluation form for each candidate to the committee chair no later than November 30. Committee chair will review and compile the candidate evaluations.

A slate of candidates for available board positions will be sent to the membership by February 15 with ballots to be returned by March 15. Newly elected Board of Directors will take effect April 1.

A letter of acceptance will be sent to successful nominees notifying them of their election to the Board. A letter will also be sent to each person that applied that did not get accepted. We strongly encourage each member that did not get elected at this time, to reapply the following year. There are numerous qualified members that apply and it is always a difficult decision. Year to year the demands facing AAE change and the skills needed on the Board change also. We want to be able to "tap" from our members' knowledge base and expertise to keep our organization thriving.

If you have any questions, please feel free to contact me. I will be glad to talk to you about your concerns. You may also look at the bylaws on the

The Association of Asthma Educators is the premier interdisciplinary professional organization raising the competency of individuals who educate patients and families affected by asthma.

Association of Asthma Educators

AAE

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website—www.asthmaeducators.org—as we follow those guidelines for the election process.

Again, if you are interested and feel you have qualities that would contribute to the growth and development of AAE, I encourage you to apply. For the application process we will require you to submit, to the nominating committee, your two to three page CV and a vision statement of what you believe AAE should be doing and how your membership on the board will contribute to your vision. The deadline for submission is September 30, 2009.

Thank you all for your interest and dedication to the Association of Asthma Educators.

A handwritten signature in cursive script that reads "Catherine Vitari".

Catherine Vitari, RN, BSN, AE-C
Chair, Nominating Committee